



Tomo No Kai Board Meeting  
October 9, 2017 Meeting Minutes

1. 5:30 PM – Call to Order  
Present: Ryan, Ed, Stephanie, Krista, Erin, Sara, Crystal
2. Fall Dinner Follow-Up
  - Silent Auction - total raised \$6013 - \$75 more than last year
  - Krista followed up with caterer – they wanted to know if we wanted a refund. Some people think the reason they ran out of food is that they served too much per serving? They asked if we want to go with chicken thighs next year instead of chicken breasts? Then we'd get more food for the same amount of money.
  - Sushi rolls were a hit – donation came from Fred Meyer thanks to Josie Thuya. We will look at pre-ordering and having more California rolls next year as another dinner option – now that we know the caterer doesn't have any issue with that. Will also see if we can use them to for Cherry Blossom food, too.
  - TNK membership Stickers – Crystal needs to order more to stock up for the next couple of years – if she orders a large quantity, she can get a better deal – still looking at vendor options. The group brainstormed on other ideas for membership identification – badges, patches, buttons...
  - Ryan suggested we look for a wheel to use for split the pot next time.
  - There were 450 orders, but it didn't seem as crowded this year as it's been in years past.
  - Someone suggested we do the auction like we do tricky trays, but not sure if that would work since we'd have to draw for each item
3. Inbound Chitose Budget
  - Have spent over \$4K the past few years – need to raise budget higher than \$2500 - set the new budget to \$4K going forward
  - 34 students coming this year – from 6 schools
4. Future Meetings
  - Originally scheduled TNK membership meeting date of January 9 overlaps with Chitose inbound. Will move January meeting to Tuesday, the 16<sup>th</sup>. Will use Kyra for babysitting
  - Future board meetings will continue on alternate months from membership meetings, on the 3<sup>rd</sup> Sat of the month at 10:00 AM – next meeting will be December 16<sup>th</sup>, at 10:00 AM at Sara Huff's house – 7211 Thiel Circle
5. Spring Auction planning
  - Sheila reserved the Megan room at Davis construction – booked for March 3<sup>rd</sup> – tentatively – max 120 people

- Ed suggested making the spring auction an opportunity for outbound Chitose families to raise additional funds. We could establish a certain amount raised to go to general TNK fund, and then anything above that could be divided among Chitose families. This would give Chitose families an additional opportunity to volunteer at Spring Auction and raise more money for their needs via more donations for silent auction, etc. IRS rules - each child cannot receive a certain dollar amount more than other TNK members – cannot be more than 2% of TNK gross – which works out to be approx. \$750/child (personal inurement). Ed will talk to Mr. Thompson and will plan on discussing this option with parents at the next Chitose meeting – Wed, 10/29 at Sand Lake
  - Possibly provide childcare during spring auction - have a church or Primrose offer childcare for parents attending the auction. Could be a fun night out for the kids, too.
  - Spring Auction instead of “Spring Art Auction”? Keep the kid art, but maybe move away from calling it an art auction
6. Intern report
- Plan on giving a stipend directly to the interns - \$150/month - \$50 for food and \$100 additional per month.
  - Shrestha has taken over intern responsibilities from Mrs. Kono, and Colleen is now the intern committee chair
7. Budget for the year
- Adding Erin to the Wells Fargo bank account – need to file the biannual report and change the names on the account
  - Ed provided a 5 year look-back spreadsheet – has information through 2014/2015 school year. 2015/2016 school year is only budget info, not actuals. Will update with 2015/2016 info and bring to the next membership meeting.
8. Membership Drive
- Have 120 members, but still want to do a membership drive – competition among the classes was very successful in driving up membership numbers last year.
  - Erin will check the lock-box for membership info and money for Crystal during membership drive
9. 6<sup>th</sup> grade completion ceremony
- Did not have a formal 6<sup>th</sup> grade completion ceremony last year, but the 6<sup>th</sup> grade class did have an event in the outdoor classroom down by Sand Lake. Maybe we could do something similar for them this year.
10. Adjourn

Upcoming Events:

Intern Welcome Potluck – 10/16/18 (Sand Lake MPR)

Next Tomo No Kai Meeting – **11/14/17** (Sand Lake Library 11/14)

Chitose Inbound – January 8-12, 2018

Spring Auction – March 3, 2018

Japanese Speech Contest – TBA Spring of 2018  
Cherry Blossom Festival April of 2018  
12<sup>th</sup> Grade Completion Ceremony - 5/10/18 (Dimond High Auditoria)  
Intern Farewell Potluck May of 2018  
Outbound Chitose Exchange – Summer 2018

Future Tomo No Kai Membership Meetings:

Tuesday, September 12, 2017  
Tuesday, November 14, 2017  
Tuesday, January 16, 2018 (rescheduled from January 9 due to Chitose inbound)  
Tuesday, March 6, 2018  
Tuesday, May 8, 2018

Future Tomo No Kai Board Meetings:

Saturday, December 16, 2017 – Sara Huff's house – 7211 Thiel Circle  
Saturday, February 17, 2018 - TBD  
Saturday, April 21, 2018 – TBD  
Saturday, June 16, 2018 - TBD